



SARDA PAPERS LIMITED

Admin Office: 107/108, Regent Chambers, Nariman Point, Mumbai – 400 021
Phone: 022-42476600, Fax: 022 42476666
Email: info.spl1991@gmail.com
CIN: L51010MH1991PCL061164

Date: August 5, 2016

To,
The Listing Department
BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai- 400001

Dear Sir,

Ref: Our Scrip Code 516032 BSE

Notice is hereby given that meeting of Board of Director of the Company shall be held on Saturday 13th August, 2016 at 107 / 108, Regent Chambers, Nariman Point, Mumbai - 400 021 at 4.00 P.M. to transact following agenda:

Agenda for the Board Meeting

Sr. No.		Item
1.	To confirm	Minutes of the last Board Meeting held on May 30, 2016
2.	To consider grant of	Leave of Absence to Director not attending, if any,
3.	To take note of	The Register of Contracts relating to transactions, if any in which the Directors are interested
4.	To review	The status of follow-up actions, if any arising from the business of the previous Board Meeting
5.	To note and take on record	Statutory Compliance Certificate
6.	To take note of	a. The Minutes of the Audit Committee Meeting held on 30 th May, 2016.
7.	To take note of	Compliance as per SEBI/STOCK Exchange a. Reconciliation of Share Capital Audit Report dated July 8, 2016 issued by Mr. Jigarkumar Gandhi, Practicing Company Secretary for the quarter ended June 30, 2016 b. Report on Shareholding Pattern for the quarter ended June 30, 2016 c. Statement of Investors Complaint under Regulation (13(3) of SEBI (Listing Obligations and Disclosures Requirements) Regulation 2015
8.	To consider and approve	The Unaudited Financial Results (provisional) for 1st Quarter ended June 30, 2016





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9.	To consider and approve	Draft Director's Report / management Discussion & Analysis and Draft on Corporate Governance.
10.	To consider and approve	To consider and approve a Resolution under Section 188 of the Companies Act, 2013 and Regulation 23 of SEBI (Listing Obligations and Disclosures Requirements) Regulation 2015 for Related Party Transactions.
11.	To consider and approve	<ol style="list-style-type: none">1. Convening of the 25th Annual General Meeting of the Company.2. (Date, time, venue for holding the Meeting) including E-voting by the Shareholders.<ul style="list-style-type: none">• Draft NOTICE• Balance sheet and Statement of Profit and Loss for year 2015-16• To declare dividend on Equity Shares• Reappointment of Directors retiring by rotation3. Closure of Share transfer Books & Register of Members
12.	To consider and approve	The draft of the advertisement for publishing the Unaudited Financial Results (provisional) for 1st Quarter ended June 30, 2016 as required to be released under the Regulation 33 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015
13.	To consider	Any other matter with the permission of the Chair

For SARDA PAPERS LIMITED

Manish D Ladage

Director

DIN: 00082178



CC: All the Directors of the Company